ICJC Quran School Rules.

Classes

- Classes meet twice a week every week. Each session is 75-90 minutes long depending on prayer schedule, day of week, and time of the year.
- During Ramadan, classes meet once a week.

Enrollment information

- An enrollment form must be completed for every student.
- All <u>new</u> students are required to take a short placement test to determine their Arabic reading proficiency.

Tuition

- The monthly tuition fee is \$100 per student.
- ICJC Quran school now only accepts Automatic payments (credit card or bank account withdrawal) for newly enrolled students
- The Quran School does not offer any automatic discounts for multiple children.
- The fee is <u>not an hourly rate nor a weekly rate</u>, and there is no proration of payments. Payments are expected in full if your child attends at least <u>two</u> classes during any given calendar month <u>including the first month</u> (Jan, Feb...etc).

Attendance

- Class attendance and participation are critical elements of the learning process; therefore students are expected to be in class unless absolutely necessary. <u>ALWAYS</u> notify the sheikh if your child will be missing a class.
- Parents are responsible for bringing their children to the Masjid on time every time and picking them up as soon as the class concludes.
- Children should not be left unattended in the Masjid.
- If your child is sick and contagious, please let us know and keep him/her at home for the day.
- Proper Islamically-accepted attire is required in class.

Homework

 Parents should check their children's notebooks for homework upon arriving home and ensure that it gets done. Parents should sign the homework if required.

Please keep this page with you for future reference.